Operate Safe Notification Form
SILVER CARD

Employer Details

Company Name ----------

Address **PO Box** ----------

Suburb ---------- **City** ----------

Phone ( ) ---------- **Fax** ( ) ----------

Instructions for Completion

- Each employee must have completed the Operate Safe Bronze card requirements before they can be issued with a Silver card.
- Each employee must have achieved the National Certificate in Health, Safety, and Environment (Operations) Level 3 qualification before they can be issued with a Silver card.
- Employee Photo – a photo should be supplied for employees who would like an updated photo on their card. Photos must be in JPEG format and approx 100kb in size (max 200kb) with file name in the format *firstname.surname.jpeg*. If you do not supply a photo then the Red card photo will be used.
- On receipt of this notification form, Operate Safe will invoice the company $17.50 (including GST) for each new Silver Card. Cards will only be processed once payment is received.

Employees

Employee Name	Date of Birth	NZQA Record of Learning/NSN Number	Date NC in HSE (Operations) completed

I confirm the people listed above have met the requirements of the Operate Safe Silver Cards; have been informed that Operate Safe will hold all relevant information on employees relating to Operate Safe and may disclose the information to any persons or companies who need the information in order for Operate Safe to function; and confirm the company is committed to, and working towards Operate Safe self regulation criteria.	**Name:**
	Signature:
	Date:

Email the completed form and the employee photos to *info@operatesafe.org.nz*